SAPC e-Note: PHARMACIST INTERN: PRE-REGISTRATION EXAMINATION

Dear Pharmacist Intern,

You are registered to write the remote/online pre-registration examination on 20/21 October 2026.

Please take note of the following guidelines for the exam:

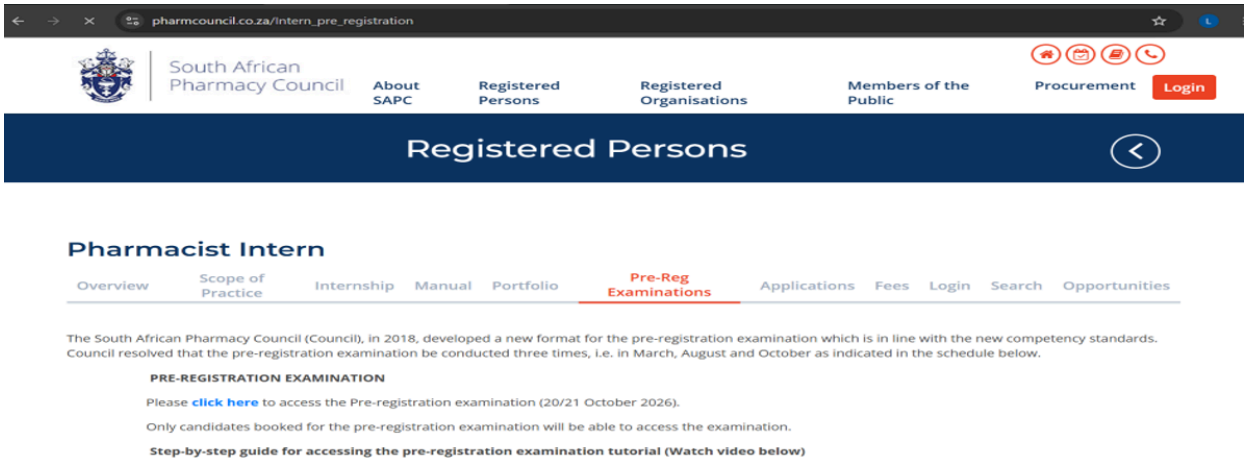
20 October 2026 (Tuesday)		21 October 2026 (Wednesday)	
Setting up	1. Please ensure that your laptop or desktop computer is updated to the latest version of Windows and that the date and time are synchronised to an online server in alignment with the South Africa Standard Time (SAST) zone. 2. Please use Google Chrome/Firefox/Microsoft Edge to access the exam. 3. If using Microsoft Edge, ensure that you have updated your windows version to at least a Windows 10. 4. Please ensure that you have downloaded the QR code scanner on your cell phone. 5. Use the link: https://octoproctor.com/check 6. to test the compatibility of your laptop/desktop. 7. The remote examination will be invigilated live using a proctoring software. 8. You are only permitted to use one screen such as a laptop or a personalised computer to write the examination. The examination platform will not allow the connection of a second screen. 9. You will be required to connect your smartphone via a QR code for a better view of your workspace and examination room. 10. Please ensure that you are dressed appropriately, and your smartphone is placed at an appropriate angle covering the full view of the workspace and examination room.	Setting up	1. Please ensure that your laptop or desktop computer is updated to the latest version of Windows and that the date and time are synchronised to an online server in alignment with the South Africa Standard Time (SAST) zone. 2. Please use Google Chrome/Firefox/Microsoft Edge to access the exam. 3. If using Microsoft Edge, ensure that you have updated your windows version to at least a Windows 10. 4. Please ensure that you have downloaded the QR code scanner on your cell phone. 5. Use the link: https://octoproctor.com/check to test the compatibility of your laptop/desktop. 6. The remote examination will be invigilated live using a proctoring software. 7. You are only permitted to use one screen such as a laptop or a personalised computer to write the examination. The examination platform will not allow the connection of a second screen. 8. You will be required to connect your smartphone via a QR code for a better view of your workspace and examination room. 9. Please ensure that you are dressed appropriately, and your smartphone is placed at an appropriate angle covering the full view of the workspace and examination room.
08h00 – 09h00	1. Access the examination link on the SAPC website Pharmacist Intern portal, under Pre-Registration Examination OR click on this direct link: https://exams.sapc.za.org **2. An OTP will be generated and sent to your cell phone AND Email.** 3. The OTP will be valid for 10 minutes. Please check both your Cell phone and Email for a generated password. 4. If experiencing any challenges with the generated OTP within the 10 minutes, please contact the invigilator allocated to you. 5. Allow the SAPC to access your location, camera and entire screen when prompted. 6. Follow the equipment check steps and take a photo when prompted. 7. Read the examination guidelines before the exam starts. 8. You are allowed to open multiple tabs from your shared screen. **NB! Please share your entire screen when prompted** 9. Please follow this link for a demonstration of the steps to follow to access the examination proctored by SAPC: https://www.pharmcouncil.co.za/Intern_Overview.	08h00 – 09h00	1. Access the examination link on the SAPC website Pharmacist Intern portal, under Pre-Registration Examination OR click on this direct link: https://exams.sapc.za.org **2. An OTP will be generated and sent to your cell phone AND Email.** 3. The OTP will be valid for 10 minutes. Please check both your Cell phone and Email for a generated password. 4. If experiencing any challenges with the generated OTP within the 10 minutes, please contact the invigilator allocated to you. 5. Allow the SAPC to access your location, camera and entire screen when prompted. 6. Follow the equipment check steps and take a photo when prompted. 7. Read the examination guidelines before the exam starts. 8. You are allowed to open multiple tabs from your shared screen. **NB! Please share your entire screen when prompted** 9. Please follow this link for a demonstration of the steps to follow to access the examination proctored by SAPC: https://www.pharmcouncil.co.za/Intern_Overview.
09h00 – 11h00	Write the calculation section	09h00 – 11h30	Write the general section
11h00	Submit exam	11h30	Submit exam and complete the post-exam survey

Please be patient when waiting for the examination to start at 09h00. If the laptop/desktop has been idle for 15 minutes a pop-up message will appear to request you to click "continue" to prevent you being logged out of the examination platform.

Where to access the examination?

The examination can be accessed on the SAPC website under **Registered persons → Pharmacist Intern → Pre-reg Examinations.**

Alternatively use the below URL to connect:
https://www.sapc.za.org/Intern_pre_registration



Please note that the Examination Code of Conduct must be adhered to at all times. If you are found to contravene the code of conduct disciplinary action will be instituted.

How can you contact us for help?

Use the WhatsApp number to contact SAPC for assistance with login Keep calm invigilator will respond to your message (give him/her a few minutes to respond).		+27 76 341 8929
If you need to contact SAPC once you have logged onto the exam platform, click on "Chat with invigilator"		

Before the exam, please check that your cell phone number has been recorded correctly on the SAPC website.

What do you need for the exam?

- Laptop/Desktop with a camera
- Smartphone as a second device
- Pen/pencil & paper
- Reference materials
- Calculator

Please note the following profile picture requirements and the instructions to test the camera on your device.

PROFILE PICTURE

Login to the SAPC secure website and upload a suitable profile picture. The picture needs to be:

- a colour image taken within the last 6 six months;
- of your head and shoulders; and
- against a plain background.

When loading the picture on your profile, ensure the picture is correctly rotated.

TESTING OF YOUR DEVICES

Before you write the examination, you need to check that the browser you are using can access your camera and location. You also need to enable pop-up messages.
The operating system on most devices has an inbuilt camera app. Select the start button and select the camera from the list of apps. Open the app and ensure that you can see a clear image of yourself.

Use the following link: https://octoproctor.com/check to test the compatibility of your laptop/desktop.

Please be aware of the following:

- You may not wear anything that is covering your face.
- Avoid sitting in front of a window or light source. Alternatively, close curtains or blinds.
- Ensure that your camera is correctly positioned so that your face is in the middle of the screen.

When will you receive your results?

Results will be released once they have been verified and approved by Council.

CANDIDATES WRITING AT THE SAPC VENUE

Kindly note that parking at SAPC is limited. We recommend arranging to be dropped off rather than driving to the SAPC.

Yours sincerely,

Vincent Tlala
Registrar/CEO



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Customer Care: 0861 7272 00, E-mail: customercare@sapc.za.org