



# **Continuing Professional Development (CPD)**

## **2022 Virtual CPD Masterclass**

# Outline

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# CPD Requirements





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# Compliance Requirements

- Completion of the online annual declaration by 1 February each year;
- Recording of at least six (6) CPD activities; and
- Maintaining an electronic portfolio of evidence.
- Pharmacists are encouraged to submit at least 1 entry every 2<sup>nd</sup> month.

No manual submissions

Not to be uploaded

# The Annual Declaration

- Based on competency standards for pharmacists approved by Council in February 2018
  - Domains
  - Competency standards
  - Behavioural statements
- Results in designation as practising or non-practising
- To be submitted by 1 February each year

Auto designation to  
practising



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# Designation of Persons

- According to Regulation 4(1) of *Regulations relating to continuing professional development* a person may choose to be designated as either practising or non-practising.
  - “Practising” the registered person is currently providing one or more of the services, or performing one or more of the acts, pertaining to their scope of practice
  - “Non-practising” the registered person is currently not providing one or more of the services, or performing one or more of the acts, pertaining to their scope of practice

# CPD Essentials

Take a few minutes to familiarise yourself with the competency framework (refer to the CPD Guidance document)





# Terms to Remember

**Domain**

**Competency  
Standards**

**Behavioural  
Statement**



Take note of how  
each CS is  
structured

# Competency Standards (CS)

- Introduction to domain
- How does the domain apply to you?
- Competencies
- Behavioural statements

➤ Entry level

New in the particular  
field

➤ Intermediate practice

➤ Advanced practice

More  
experienced

# Domains and Competencies

- Public health
- Safe and rational use of medicines and medical devices
- Supply of medicines and medical devices
- Organisation and management skills
- Professional and personal practice
- Education, critical analysis and research

It is important to familiarize yourself with the domains and competencies (refer to 2018 Competency Standards)



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# Domains and Competencies Explained

## DOMAIN 1: PUBLIC HEALTH

### Does this domain apply to me?

**The domain applies to all pharmacists whose practice includes promotion of health and wellness through the provision of healthcare information and education to the public and other members of the healthcare team**

### INTRODUCTION

Domain 1 covers public health and includes competencies that are required in both the public and private healthcare sectors to promote health and wellness through the provision of healthcare information and education to the public and other members of the healthcare team.

The provision of medicines and healthcare information and education forms an integral part of the scope of practice of a pharmacist. The availability of specialised pharmaceutical knowledge at all levels of care, including primary healthcare (PHC), is an important component for the delivery of effective and efficient pharmaceutical services.

The domain covers competencies that are required to promote health, promote and monitor adherence and apply pharmacoeconomic principles.

The public health domain competencies are:

### COMPETENCIES

- |     |                                  |
|-----|----------------------------------|
| 1.1 | Promotion of health and wellness |
| 1.2 | Medicines information            |
| 1.3 | Professional and health advocacy |
| 1.4 | Health economics                 |
| 1.5 | Epidemic and disaster management |
| 1.6 | Primary healthcare               |

**A person who has achieved this standard is able to demonstrate the following behaviours:**

- (a) Provide advice on health promotion.
- (b) Provide advice on disease prevention and control.
- (c) Provide advice on healthy lifestyles.
- (d) Participate in public health campaigns.

### **Assessment (Tick appropriate box)**

Does this standard form part of my current practice of pharmacy?

Yes ☐ No ☐

**IF YES,** on the basis of the evidence I have identified I can do this.



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# Frequently Asked Questions





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# Facts

Pharmacy Practice is not restricted to the provision of direct clinical care only.

- It includes working in a direct non-clinical relationship with clients, administration, education, research, advisory, regulatory or policy development roles; and
- Any other roles that impact on the safe, effective delivery of services in the profession

- Your obligation is to choose CPD activities relevant to your scope of practice.

- However, you are not precluded from choosing other types of CPD if this information is useful in your personal development





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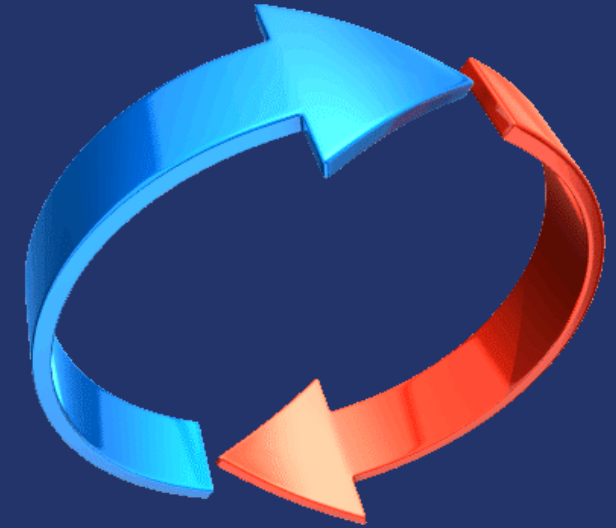
# How to Learn





# Continuing Professional Development

- Definition: the process by which registered persons maintain and enhance their competence throughout their professional careers
- Encompasses a range of activities including continuing education and supplementary training
- CPD enables registered persons to develop in their area of practice and demonstrate competence



CPD is a cyclical activity



# CPD Submission Process

- You need to submit 6 CPD entries
  - There are two different cycles to pick from
- 4 Step CPD cycle
  - There are no limitations on the CPD activities
  - Requires prior planning and outline
  - Allows submission once all four steps are completed
- 2 Step CPD cycle
  - Limited to 3 CPD activities per year
  - Instant
  - Follows no thought process

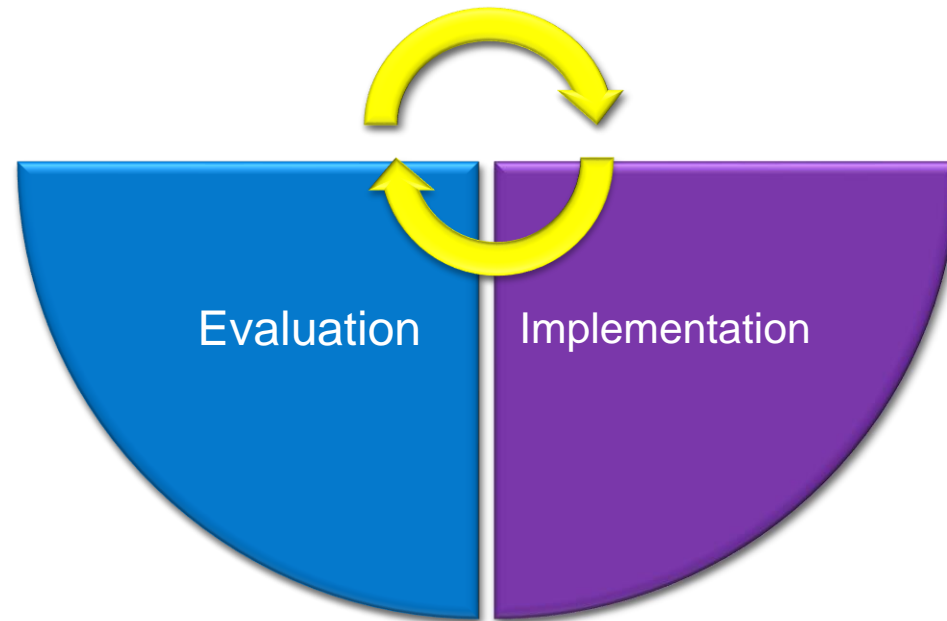
No evidence to be uploaded



# The 4-Step CPD Cycle

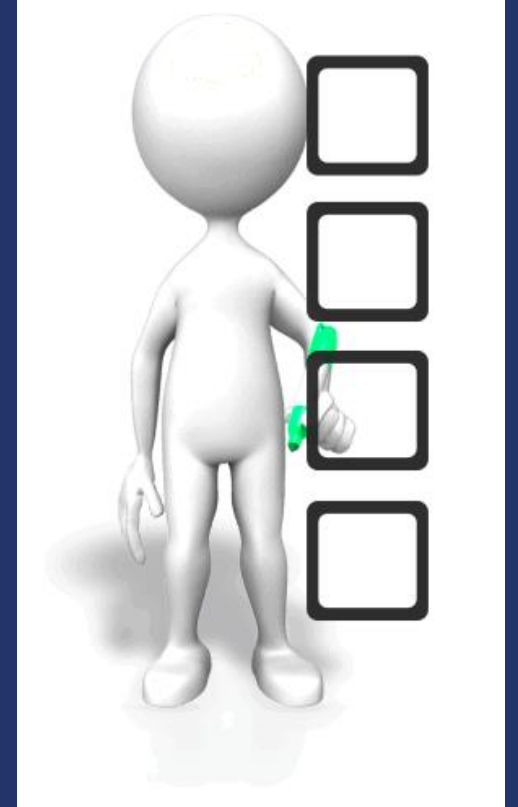


# The 2-Step CPD Cycle



# What constitutes a good CPD activity?

- Learning title: ensure that the title is appropriate and relevant to the domain.
- Learning need: What knowledge gaps do you seek to fill?
- Learning method/activity: will this be measurable, non-measurable or structured.
- Learning outcome: what have you learnt and how did it improve your skills?



# Learning Activities

1

Self study, case study, conferences, etc.

2

Short course, review an article, invited guest, etc.

3

Diploma, postgraduate studies.



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# Portfolio of Evidence



Current

EVIDENCE

- CPD entry must relate to learning DURING the current year
- Evidence can be any documents acquired in the learning process
- Don't upload your evidence on the CPD system





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# Compliance and Archives (Old)

Dashboard

Annual Declaration

Reflection

Planning

Implementation

Evaluation

My submissions

Self Review

Peer Review

My Peers

2 Step CPD Activity

Verification

## Annual Declarations

In order to participate in CPD, you are required to make a declaration Council annually, as to whether you wish to be designated as practising or non-practising. (refer to *Regulations relating to continuing professional development*) In order to complete the annual declaration, please complete the employment section and domain competencies. At the end of these sections, you will be designated as either practising or non-practising.

Year	Created	Role	Status	Complete	Entries
2021	07/01/2021	Pharmacist	Practising	Yes <a href="#">Update declaration</a>	<ul style="list-style-type: none"><li>Submitted for compliance : 10</li><li>Total : 10</li></ul>
2020	05/02/2020	Pharmacist	Practising	Yes	<ul style="list-style-type: none"><li>Archived : 26</li><li>Total : 26</li></ul>



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# Compliance, Archives and View (New)

Dashboard

Annual Declaration

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2 Step CPD Activity

## Annual Declarations

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Year	Created	Role	Status	Complete	Entries
2022	02/02/2022	Pharmacist	Practising	Yes <a href="#">Update declaration</a>	• Total : 0
2021	17/04/2021	Pharmacist	Practising	Yes	• Archived : 6 • Total : 6
2020	23/04/2020	Pharmacist	Practising	Yes	• Archived : 6 • Total : 6

[View Entries](#)





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# Compliance, Archives and View (New)

Entries for compliance year 2020					
Entry No.	Domain	Domain Competency	Title	Status	First Submission Date
1	6. Education, research and critical analysis	6.1 Education and training policy	Development of the pre-evaluation questionnaire for evaluation of foreign curricula	Archived	28 Nov 2020 (06:09 PM)
2	5. Professional and personal practice - <b>2 Step CPD Activity</b>	5.2 Professional practice	Drafting of agendas and minutes of Council Committees in a manner that maintains corporate identity	Archived	28 Nov 2020 (06:31 PM)
3	4. Organisation and management skills - <b>2 Step CPD Activity</b>	4.3 Pharmaceutical infrastructure management	Online proctoring of pre-registration examination	Archived	28 Nov 2020 (06:48 PM)
4	5. Professional and personal practice	5.9 Communications	Chairing a meeting of the evaluators	Archived	28 Nov 2020 (07:21 PM)
5	6. Education, research and critical analysis	6.1 Education and training policy	Development of the evaluation reporting template for Occupational Qualifications	Archived	28 Nov 2020 (07:40 PM)
6	6. Education, research and critical analysis	6.1 Education and training policy	Development of a criteria for accrediting short course on immunisation and injection techniques for pharmacists	Archived	17 Apr 2021 (10:11 PM)



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# Selection of Compliance Year (New)

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Dashboard

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2 Step CPD Activity

Assessments

Quick Assessments

Log out

## 4.Evaluation-Edit evaluation

Evaluation is the step where registered persons assess the progress made towards achieving their learning objectives identified in Step 1 of the cycle. They reflect on what they have learnt and how they are able to apply the knowledge and skills gained. Evaluation can be used to identify further learning activities in an ongoing CPD cycle.

Select a Learning Title

Development of project plan and specification document for CPD system changes (4. Organisation and management : ▾

Learning Objective Met

Fully ▾

Applied the Learning

In my workplace ▾

Select year of compliance

NB : Your CPD entry will be applied to the selected year of compliance.

2022 ▾

Describe what you have learned

Describe providing examples, how you have applied what you have learnt, including feedback on the impact of your learning and possible next step

1000 characters

Save

Submit for Compliance

Self Review

Submit for peer review



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# CPD Submission Deadlines

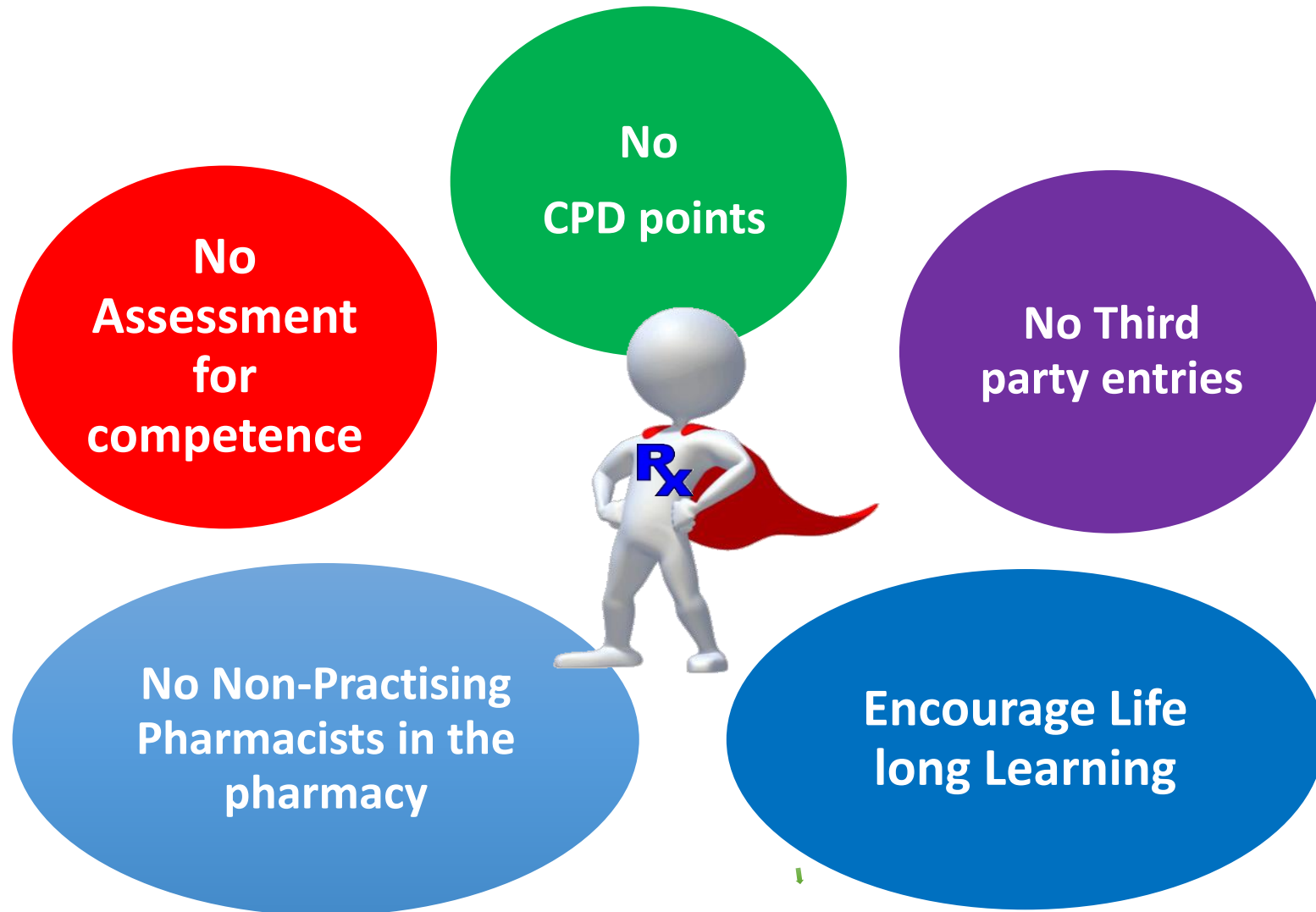
- **2021 CPD Compliance Year**
  - Grace period ends 30 April 2022
  - Non-compliant pharmacists\_ designated as non-practising
  - If RP or tutor\_ referral for disciplinary action
- **2022 CPD Compliance Year**
  - Must submit at least 1 entry every 2 months
  - Submission deadline – 31 December 2022





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# Highlights



# The Registration App

- Council developed a registration mobile application to allow for:
  - Digital registration card;
  - Uploading of pictures;
  - Amendment of personal details; and
  - CPD system.



# Contact Us



**[customercare@sapc.za.org](mailto:customercare@sapc.za.org)**



**0861 7272 00  
or  
012 319 8500**



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A large, faded, blue-tinted image of medical equipment, including a syringe, a mortar and pestle, and several pills, serves as a background for the text.

# Thank you!