



# South African Pharmacy Council

Form is valid for  
**2020** only

591 Belvedere Street, Arcadia, Pretoria, 0083; Private Bag X40040, Arcadia, 0007;  
Tel: 0861 7272 00; Fax: 27 (12) 321 1479; E-mail: [customercare@sapc.za.org](mailto:customercare@sapc.za.org); Website: [www.sapc.za.org](http://www.sapc.za.org)

Page 1 of 3

## APPLICATION FOR EVALUATION OF CREDENTIALS FOR APPLICANTS DESIRING REGISTRATION IN PHARMACY WITH A QUALIFICATION OBTAINED OUTSIDE THE REPUBLIC IN TERMS OF THE PHARMACY ACT 53 of 1974 (NON-SOUTH AFRICAN CITIZENS)

Please use black ink and complete in BLOCK CAPITALS. Return to: The Registrar, South African Pharmacy Council		Office Use Only
<b>SECTION A: APPLICANT'S PERSONAL PARTICULARS</b>		
Surname/last name	<input type="text"/>	<p><b>Note A:</b> You are requested to furnish gender and race particulars to enable Council to measure transformation in the profession.</p> <p><b>Note B:</b> The postal address furnished herewith shall be deemed to be the applicant's <b>registered</b> address.</p> <p><b>Note C:</b> A change of address must be submitted to the registrar within 30 days of such change.</p> <p><b>Note D:</b> The applicant must have proof of registration as a pharmacist with the regulatory body or proof that qualification obtained allows for registration as a pharmacist in the country in which the qualification was obtained.</p>
Title	<input type="text"/> Initials (first names) <input type="text"/>	
First names in full	<input type="text"/>	
Identity document no.	<input type="text"/> - <input type="text"/> - <input type="text"/> - <input type="text"/>	
Date of birth	<input type="text"/> / <input type="text"/> / <input type="text"/>	
Gender and race (refer note A)	<input type="checkbox"/> Male <input type="checkbox"/> Female    Race <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Coloured <input type="checkbox"/> White	
Postal address (refer notes B and C)	<input type="text"/> <input type="text"/> <input type="text"/> Postal code <input type="text"/>	
Physical address (refer note C)	<input type="text"/> <input type="text"/> <input type="text"/> Street code <input type="text"/>	
Cell number	<input type="text"/>	
Other contact number	<input type="text"/>	
Fax number	( <input type="text"/> ) <input type="text"/> - <input type="text"/>	
E-mail address	<input type="text"/>	
Endorsement letter attached	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Expiry date of the endorsement letter	<input type="text"/>	
<b>SECTION B: QUALIFICATION IN PHARMACY/ CURRENT REGISTRATION</b>		
Qualification (degree/diploma) in pharmacy	<input type="text"/>	
Date on which above qualification was obtained	<input type="text"/> / <input type="text"/> / <input type="text"/>	
Institution from which above qualification was obtained	<input type="text"/>	
Country in which above qualification was obtained	<input type="text"/>	
Council/Board or other registering authority with which applicant is currently registered (refer note D)	<input type="text"/>	

Continued . . . /2

Signature \_\_\_\_\_

Date \_\_\_\_\_



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### APPLICATION FOR EVALUATION OF CREDENTIALS... (CONTINUED)

SECTION C: RECORD OF PRACTICAL TRAINING AS A PHARMACIST	Office Use Only																																	
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Name and Address of institution</th> <th style="width: 20%;">From</th> <th style="width: 20%;">To</th> </tr> </thead> <tbody> <tr> <td style="border-bottom: 1px solid black;">1. _____</td> <td style="border-bottom: 1px solid black; text-align: center;">DD / MM / YYYY</td> <td style="border-bottom: 1px solid black; text-align: center;">DD / MM / YYYY</td> </tr> <tr> <td style="border-bottom: 1px solid black;">2. _____</td> <td style="border-bottom: 1px solid black; text-align: center;">DD / MM / YYYY</td> <td style="border-bottom: 1px solid black; text-align: center;">DD / MM / YYYY</td> </tr> <tr> <td style="border-bottom: 1px solid black;">3. _____</td> <td style="border-bottom: 1px solid black; text-align: center;">DD / MM / YYYY</td> <td style="border-bottom: 1px solid black; text-align: center;">DD / MM / YYYY</td> </tr> <tr> <td style="border-bottom: 1px solid black;">4. _____</td> <td style="border-bottom: 1px solid black; text-align: center;">DD / MM / YYYY</td> <td style="border-bottom: 1px solid black; text-align: center;">DD / MM / YYYY</td> </tr> <tr> <td style="border-bottom: 1px solid black;">5. _____</td> <td style="border-bottom: 1px solid black; text-align: center;">DD / MM / YYYY</td> <td style="border-bottom: 1px solid black; text-align: center;">DD / MM / YYYY</td> </tr> </tbody> </table>	Name and Address of institution	From	To	1. _____	DD / MM / YYYY	DD / MM / YYYY	2. _____	DD / MM / YYYY	DD / MM / YYYY	3. _____	DD / MM / YYYY	DD / MM / YYYY	4. _____	DD / MM / YYYY	DD / MM / YYYY	5. _____	DD / MM / YYYY	DD / MM / YYYY	<p><b>Note E:</b> A certified copy is a photocopy of the original document, which has been certified by a Commissioner of Oaths declaring that it is a true copy of the original document.</p> <p><b>Note F:</b> Should the name on the application form (Section A) or attached qualification (Section B) differ from the documentary proof of identification (i.e. the name on the identity document/passport), the applicant must submit a certified copy of the relevant marriage certificate or documentary evidence and an affidavit regarding the change of name.</p>															
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<b>SECTION D: SUPPORTING DOCUMENTATION (TO BE SUBMITTED DIRECTLY TO COUNCIL BY THE APPROPRIATE AUTHORITY)</b>																																		
<p>a) an <b>original</b> letter of confirmation from the institution where the above qualification was obtained stating that the above applicant was enrolled as a student and qualified at that institution</p> <p>b) an <b>original</b> Letter of Good Standing issued by the regulatory body of the country in which the above qualification was obtained or the institution where the qualification was obtained (<b>refer note D</b>)</p>																																		
<b>SECTION E: SUPPORTING DOCUMENTATION AND APPLICABLE FEES TO BE SUBMITTED BY THE APPLICANT WITH THIS APPLICATION</b>																																		
<p>I, the above applicant, submit the following in support of my application:</p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 80%;">a) a <u>certified</u> copy of my passport (refer notes E and F)</td> <td style="width: 10%; text-align: center;">Mark with a ✓</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>b) a recent colour photograph of myself (passport size) – attached alongside</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>c) a <u>certified</u> copy of the degree/diploma (refer note E)</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>d) the <u>original</u> certificate of an evaluation of the qualification from the South African Qualifications Authority (SAQA) in Pretoria</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>e) information regarding the <u>syllabus and curriculum</u> of the degree/diploma in pharmacy obtained from the institution where training was undertaken</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>f) documentary proof of having completed at least <u>12 months practical training prior</u> to registering as a pharmacist</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>g) a <u>certified</u> copy of proof of current registration as a pharmacist with the regulatory body or proof that qualification obtained allows for registration as a pharmacist in the country in which the qualification was obtained (refer notes D and E)</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>h) an <u>original letter of good standing</u> from council of registration</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>i) an <u>original endorsement letter</u> of support stating that the candidate may apply to sit for the Council exams issued by the National Department of Health</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>j) a <u>Original valid</u> English Language Proficiency test certificate (IELTS only)</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>k) Evaluation of Credentials of Foreign Graduates fee – <b>R14, 145.00</b> (VAT incl.)</td> <td></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>	a) a <u>certified</u> copy of my passport (refer notes E and F)	Mark with a ✓	<input type="checkbox"/>	b) a recent colour photograph of myself (passport size) – attached alongside		<input type="checkbox"/>	c) a <u>certified</u> copy of the degree/diploma (refer note E)		<input type="checkbox"/>	d) the <u>original</u> certificate of an evaluation of the qualification from the South African Qualifications Authority (SAQA) in Pretoria		<input type="checkbox"/>	e) information regarding the <u>syllabus and curriculum</u> of the degree/diploma in pharmacy obtained from the institution where training was undertaken		<input type="checkbox"/>	f) documentary proof of having completed at least <u>12 months practical training prior</u> to registering as a pharmacist		<input type="checkbox"/>	g) a <u>certified</u> copy of proof of current registration as a pharmacist with the regulatory body or proof that qualification obtained allows for registration as a pharmacist in the country in which the qualification was obtained (refer notes D and E)		<input type="checkbox"/>	h) an <u>original letter of good standing</u> from council of registration		<input type="checkbox"/>	i) an <u>original endorsement letter</u> of support stating that the candidate may apply to sit for the Council exams issued by the National Department of Health		<input type="checkbox"/>	j) a <u>Original valid</u> English Language Proficiency test certificate (IELTS only)		<input type="checkbox"/>	k) Evaluation of Credentials of Foreign Graduates fee – <b>R14, 145.00</b> (VAT incl.)		<input type="checkbox"/>	<div style="border: 1px solid black; height: 100px; width: 100%; text-align: center; line-height: 100px;">           Attach photograph here         </div>
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SECTION F: DECLARATION BY APPLICANT	Office Use Only
<p>I, the above applicant, declare that:</p> <p>a) I herewith include all the applicable documentation/fees mentioned in Section E above;</p> <p>b) I am the person mentioned in the accompanying degree/diploma;</p> <p>c) the said degree/diploma was granted to me and is my own lawful property;</p> <p>d) I have never in any country been convicted of any serious offence against the law or been debarred from practice by reason of misconduct and that to the best of my knowledge and belief no proceedings involving or likely to involve a charge of any such nature are pending against me in any country;</p> <p>e) I have entered the Republic of South Africa on a valid permit issued by the Department of Home Affairs; and</p> <p>f) the information furnished herewith is true and correct.</p> <p><b>Applicant's Signature:</b> _____ <b>Application Date:</b> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/></p>	
SECTION G: DECLARATION BY COMMISSIONER OF OATHS	
<p>The abovementioned was SIGNED and SWORN TO before me at _____ (place)</p> <p>on this ____ day of _____ in the year _____, the deponent (applicant) having acknowledged that he/she knows and understands the contents of this declaration.</p> <p><b>SIGNATURE OF COMMISSIONER OF OATHS</b> _____</p>	<p><b>STAMP</b> (Compulsory)</p>    <p><small>(Full names, capacity, address and contact details of Commissioner of Oaths)</small></p>

**PLEASE NOTE:**

1. This application is **valid for 60 days from date of receipt by the Office of the Registrar**. Should you **fail to submit all the required supporting documentation** and fees/proof of payment of fees within 60 days of this application the application will be invalid and all fees (excluding annual fee) that may have been paid herewith shall be forfeited
2. **Your registration date will be determined by the date of receipt of a completed application form, supporting documents and fees**
3. **Cash, postal orders and cheques will not be accepted with any application form.**
4. **South African Pharmacy Council has a policy of zero tolerance to fraud and corruption. All fraud and corruption cases detected or reported will be investigated and perpetrators will be prosecuted accordingly.**

Signature\_\_\_\_\_

Date\_\_\_\_\_