## South African Pharmacy Council

## APPLICATION FOR INSTALLATION OF AN AUTOMATED DISPENSING UNTT IN A PHARMACY IN TERMS OF THE PHARMACY ACT, 1974 (ACT 53 OF 1974)

 applicant will therefore be expected to submit a new application form with the applicable fee(s)

## Page 2 of 2 <br> APPLICATION FOR INSTALLATION OF AN AUTOMATED DISPENSING UNT IN A PHARMACY IN TERMS OF THE PHARMACY ACT, 1974 (ACT 53 OF 1974)

| SECTION C: PARTICULARS OF AUTOMATED DISPENSING UNIT |  |  |  |  | Office Use Only |
| :---: | :---: | :---: | :---: | :---: | :---: |
| In addition to the minimum standards for premises as laid down by Council , the automated dispensing unit dispenses the medicines /medical devises as follows: |  |  |  | Mark with a |  |
| Delivers scheduled medicines to the pharmacist |  |  |  |  |  |
| Delivers medical devices to the pharmacist |  |  |  |  |  |
| Picks scheduled medicines |  |  |  |  |  |
| Access is limited to only authourised personnel pharmacist/pharmacist intern and pharmacist assistant (as per phase 1, 2, 3 of dispensing) |  |  |  |  |  |
| Labels medication (as per labeling) instructions entered) |  |  |  |  |  |
| SECTION D: SUPPORTING DOCUMENTS |  |  |  |  |  |
| I, the above applicant, submit the following in support of my application under section A of this form |  |  |  | Mark with a |  |
| (a) In case of a close corporation, the latest CK1/CK2 (as approved) |  |  |  |  |  |
| (b) In case of a company, a copy of a certificate of incorporation (change of name, if applicable) and the latest CM29/CoR29 |  |  |  |  |  |
| (c) A signed affidavit regarding eligibility, ownership of the unit and compliance to minimum standards |  |  |  |  |  |
| (d) professionally drawn floor plan and site plans of the premises indicating the location of the unit; |  |  |  |  |  |
| (e) annual registration certificate and/recording certificate of the pharmacy |  |  |  |  |  |
| (f) Applicable fee (automated dispensing unit): R3,805.00 (VAT incl) |  |  |  |  |  |
| SECTION E: DECLARATION BY APPLICANT |  |  |  |  |  |
| I, the above applicant, declare that : <br> (a) I herewith include all the applicable documentation/fees mentioned in Section C above; <br> (b) in addition to the minimum standards for premises as laid down by Council will observe the following requirements and conditions relating to an automated dispensing unit as published by Council. <br> (i) Delivers scheduled medicines to the harmacist; <br> (ii) Delivers medical devices to the pharmacist; <br> (iii) Picks the scheduled medicines <br> (iv) Labels medication (as per labeling instructions entered) <br> (v) Access is limited to only authourised pharmacist/pharmacist intern and pharmacist assistant as per phase 1,2,3 of dispensing); <br> (c) am fully conversant with the legislation relating to pharmacy; <br> (d) practise FULL TIME at the above premises; and <br> (e) that the information furnished herewith is true and correct. <br> (f) I will ensure that the premises will comply with the minimum standards laid down by the Council for pharmacies and that: <br> (i) only a pharmacist, pharmacist's assistant or pharmacist intern, under the personal supervision of a pharmacist, may have direct access to scheduled substances in the pharmacy; <br> (ii) unauthorised persons will not by lawful means obtain access to the premises outside of normal trading hours; <br> (g) I will not alter the premises/move the ADU without the written approval of the Council; <br> (h) I have attached a copy of the annual pharmacy registration certificate <br> (i) I have put my initials on every page. |  |  |  |  |  |
| SECTION E: DECLARATION BY COMMISSIONER OF OATHS |  |  |  |  |  |
| The abovementioned was SIGNED and SWORN TO before me at $\qquad$ on this $\qquad$ day of $\qquad$ in the year $\qquad$ , the (applicant) having acknowledged that he/she knows and understands the contents of this declaration. <br> SIGNATURE OF COMMISSIONER OF OATHS $\qquad$ |  |  |  |  | STAMP Compulsory <br> (Full names, capacity, address and contact details of Commissioner of Oaths) |

Note A: A change of address must be submitted to the registrar within 30 days of such change.
Note B: Fees subject to change without further notification.
Note C: Attach a copy of the annual Pharmacy Registration Certificate.
Note D: Cash, postal orders and cheques will not be accepted with any application form.
Note E: South African Pharmacy Council has a policy of zero tolerance to fraud and corruption. All fraud and corruption cases detected or reported will be investigated and perpetrators will be prosecuted accordingly.

## ALL CORRESPONDENCE TO BE ADDRESSED TO THE REGISTRAR

Note: In cases where the received application form is incomplete, the applicant will be expected to submit all necessary documents. Failure to which Council will consider the application null and void after 60 days from the day the applicant was informed that the documents were incomplete. The applicant will therefore be expected to submit a new application form with the applicable fee(s)

